



योजना एवं वास्तुकला विद्यालय, भोपाल

School of Planning and Architecture, Bhopal

An Institute of National Importance, Ministry of Education, Govt. of India

No. SPAB/RGO/Advt/2021-22/06

Date: 13.01.2022

Recruitment of Technical Assistant -ERP (On Contract)

School of Planning and Architecture Bhopal, invites application for the post of Technical Assistant-ERP for a period of 06 months only. Interested candidates may submit online application form along with required documents through the link given on the Institute website.

Name of Post:	Technical Assistant - ERP
No. of Post	01 (One).
Essential Educational Qualification and Experience.	<p>1. Qualification : B.Tech/B.Sc/MCA degree in System Administration/Software engineering/Computer Science or relevant area with 55% marks or equivalent.</p> <p>2. Experience: 2-4 years experience of working in Odoo/ERP with Government Universities/Educational Institutions. Excellent understanding on Odoo Architecture. Configuration and customization of Odoo/Open ERP modules – CRM, Sales, Purchase, Invoicing, Inventory, Accounting, Manufacturing, POS. Strong coding and troubleshooting skills on Python, JavaScript. Working knowledge of APIs in ODOO. Good knowledge of PostgreSQL. Experience in Integration within modules and with other third party system, payment gateways, connectors, etc.</p>
Age limit	35 years

Pay / Gross Salary	Consolidated pay of Rs. 35,000/- per month.
Period of engagement	06 Months only.
Job Location	School of Planning and Architecture, Bhopal Neelbad Road, Bhauri, Bhopal-462030 (M.P.)

Important Dates

Date of Publication of Advertisement	13.01.2022
Last date of online submission of application	28.01.2022 upto 05:00 P.M.

General terms and conditions

1. Please submit duly filled online application (completed in all respect) on or before 5 PM **28.01.2022** available at website spabhopal.ac.in. Also the self attested copies of the certificates/mark sheets and other testimonials should be mandatorily submitted to the email id. recruitment@spabhopal.ac.in.
2. Shortlisted candidates will be informed to appear in selection process (Written test/ Interview) via e-mail.
3. No TA/DA will be paid for attending the Written test/ Interview.
4. The original certificates/mark sheets and other testimonials are to be produced for verification at the time of written test/interview.
5. The post is for a period of 06 months only from the date of joining.
6. The post is purely contractual and temporary.
7. Institute reserves the right to relax age, educational, or any other qualifying criterion as per its requirement.
8. The post holder will have no right whatsoever to the permanent employment/regularization/ contract/ absorption.
9. The assignment can be terminated by either side without assigning any reason at any time.
10. After expiry of the term, employment shall stand terminated automatically unless the same is extended in writing.

11. The Employee shall strictly observe the Code of Conduct and Rules & Policies prescribed by SPA Bhopal from time to time during the period of their deployment at the premises of our Institute.
12. Institute reserves the right to cancel the whole process initiated for the recruitment without assigning any reason thereof.
13. Last date for submission of online application is **28.01.2022** upto 05:00 PM, filled-in application form alongwith scanned copies of relevant documents are to be sent through e-mail to recruitment@spabhopal.ac.in within the stipulated date and time.
14. Applicants are required to pay application fee as per details given below:

Category	Application fee (Rs.)
General /EWS/ OBC	Rs. 400/-
SC/ST/PWD/Women candidate	Rs. 200/-

15. Application fee may be paid through RTGS/NEFT as per below mentioned bank details:

- a) Account Name: **SPA BHOPAL INTERNAL RECEIPTS**
- b) Account Number: **2073201002565**
- c) IFSC: **CNRB0004725**
- d) Bank: **CANARA Bank**
- e) Branch: **Bhauri Bhopal**

Note: Kindly attach screenshot/image of payment confirmation with the application form. Applications without payment of fee and desired documents will not be considered for selection process.

16. Application received after due date will not be considered.
17. Selected candidate will be required to reside in the campus. Quarter will be allotted on payment of license fee and other applicable service charges as per rules of the Institute.

Registrar