

National Institute of Design, Madhya Pradesh

Acharpura, EintKhedi, Post Arwaliya, Bhopal M.P. 462038

Recruitment to various Technical Posts

Notification No:- NIDMP/Rectt./Tech./2021/01 dated 01.10.2021

Sl. No.	Name of Post	Pay Level	Vacancy	Category wise Vacancies					
				SC	ST	OBC	EWS	UR	Total
1.	Associate Senior Technical Instructor	On Contract – Rs 57,400/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	02	02
2.	Associate Senior Design Instructor	On Contract – Rs 57,400/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	01	01
3.	Design Instructor	On Contract – Rs 45,300/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	01	01
4.	Deputy Engineer (Electrical)	On Contract – Rs 57,400/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	01	01
5.	Assistant Engineer (Civil)	On Contract – Rs 57,400/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	01	01
6.	Assistant Engineer (IT)	Pay Level 6 (Rs. 35400-112400) of the Pay Matrix of 7th CPC	Direct Recruitment /Contract	0	0	0	0	01	01
7.	Supervisor (Electrical/Security)	On Contract – Rs 37,300/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	01	01
8.	Technical Assistant	On Contract – Rs 37,300/-* (Consolidated pay = BP + DA)	Contract	0	0	0	0	03	03 [^] (1 for PwD-)
Total Technical Posts				0	0	0	0	11	11

Note:-1- ^Out of 3 posts at Sl. no. 8, one post is reserved horizontally for the PwD Category applicant having benchmark disability of (a) LV, (b) D, HH, (c) OA, OL, CP, LC, Dw, AAV, (d) ASD (M), SLD, MI, (e) MD amongst (a) to (d) above. The functional requirements for the post are S, ST, W, BN, MF, RW, SE, H, and C. (Abbreviations are given below).

Category Abbreviations Used above: LV= Low Vision, D=Deaf, HH= Hard of Hearing. OA=One Arm, OL= One Leg, CP= Cerebral Palsy, LC=Leprosy Cured Dw= Dwarfism, AAV= Acid Attack Victims, ASD (M)=Autism Spectrum Disorder (Mild), SLD=Specific Learning Disability, MI= Mental Illness, MD= Multiple Disabilities.

Functional Requirement Abbreviations Used above: S= Sitting, ST=Standing, BN=Bending, RW= Reading & Writing, SE=Seeing, H= Hearing, C=Communication, MF=Manipulation with Fingers, W=Walking

*** Based on First Cell of the Pay Level + DA@ 28% (as on date of advertisement, subject to change as per the applicable rate on the date of joining of the candidate).**

Method of recruitment for each post i.e. Direct Recruitment – **DR**, Contract – **C** (initially for a one year duration, extendable further up to a total engagement period of maximum three years, subject to maximum of one year at a time) etc. is given in Annexure I attached with this document.

For details regarding online application form, educational qualifications, experience, other requirements and terms & conditions for these positions, please visit the Institute website **www.nidmp.ac.in**

Interested persons may apply **online** in the prescribed application form, available on NID MP website **www.nidmp.ac.in**

Last date for submission of online application is **04.11.2021** till **5:30 p.m.**

REGISTRAR

I. Essential/ Desirable Qualification, Age and Experience:

Essential/ Desirable qualifications, age and experience for the above posts are as per Recruitment Rules for Technical staff in NID MP, available at **ANNEXURE-I**. Formats of various certificates are given at **ANNEXURE II**.

II. Age Limit/Relaxation:

- (1) Maximum age limit for each post shall be as per Recruitment Rules.
- (2) Age limit and other eligibility conditions for all the positions shall be determined on the last date of submission of online application.
- (3) Age relaxation for SC/ST/OBC/PwD/Ex-Servicemen candidates shall be applicable as per Government of India norms. No relaxation will be applicable to SC/ST/OBC/PwD candidates applying for Unreserved (UR) vacancies.
- (4) Reservation for PwD is a horizontal reservation and therefore candidates selected will be placed in the appropriate category. Persons with Disabilities (PwD) candidates may apply for posts on the basis of suitability determined in the Ministry of Social Justice and Empowerment Gazette notification no. CG-DL-E-13012021-224370 dated 04.01.2021

Sl. No.	Category	Age Relaxation permissible beyond the Upper age limit only for the reserved post in respective category
(i)	SC/ST	5 years
(ii)	OBC (NCL)	3 years
(iii)	PwD (UR)	10 years
(iv)	PwD + OBC (NCL)	13 years
(v)	PwD + SC/ST	15 years
(vi)	Ex-Servicemen	<p>For the Group A posts above, age relaxation of 5 years will be allowed to the ex-serviceman candidates, from Defence Forces (Army, Navy & Air Force), will be allowed, as per rules.</p> <p>For the Group B & C posts above, age relaxation upto the extent of service rendered in Defence Forces (Army, Navy & Air Force) plus 3 years will be allowed, as per rules.</p> <p>The Ex-serviceman candidates will be mandatorily required to produce a certificate that they have been released from the Defence Forces as per the specified format.</p>

- (5) For other categories, the Institute shall follow provisions of age relaxation contained in DoPT O.M. No. 15012/ 2/ 2010 – Estt (D) dated 27.03.2012 regarding consolidated orders on relaxation in upper age limit allowed to various categories of government servants.

- (6) Date of birth shall be considered as indicated in SSC/Secondary School Leaving Certificate. In cases where D.O.B. is not stated in these certificates, any other certificate issued by Gov/State Government shall be considered. No subsequent request for change shall be entertained under any circumstances.
- (7) The date for determining eligibility of candidates in every criteria i.e. qualifications, experience and preferred age limit etc. shall be considered as on **04.11.2021**, i.e. the last date of submission of online applications under this advertisement. **Even in case of extension of last date for submission of application, the relevant date for determining all eligibility criteria will be 04.11.2021.**

III. Application Fee:

Candidates belonging to UR, EWS, OBC (Non-creamy layer) category shall be required to make online payment of non-refundable application fee of **Rs. 200/-** through designated payment gateway. SC, ST, PwD, Ex.-Servicemen and Women candidates are exempted from payment of application fees. SC, ST, PwD and Ex.-Servicemen candidates are required to upload valid certificates issued by competent authority to claim fee exemption, otherwise their application will be rejected.

IV. Important instructions other General Terms & Conditions:

(1) Candidates possessing requisite qualification and relevant experience may apply by filling the prescribed online application format and paying the application fee through Institute web portal. **The online application form link will be available from 04.10.2021 at Institute website.**

(2) Candidates are required to attach scanned copies of the experience, educational documents along with Caste Certificate, if applicable and Aadhar Card at the time of applying. Shortlisted candidates shall be required to submit the educational qualification certificates, Experience certificates, Age, Caste/disability certificate-if applicable and salary certificate/pay-slips at the later stage and shall be required to carry the originals of the same with a set of self-attested copies at the time of written test/skill test/interview. Non-production of original document(s) of any of the requisite documents will render the candidate ineligible for appearing in the selection process. In case the candidate is not fulfilling the criteria at the time of '**Document Verification**', he/she will not be allowed to appear in the selection process.

(3) Persons employed in Government/Semi Government Organizations/ Autonomous Bodies/PSU's and applying on Fixed Term Contract/Direct Recruitment basis will have to submit 'No Objection Certificate (NOC)' and a 'Certificate of Vigilance Clearance' from their present employer at the time of interview/ skill test failing which their candidature will be cancelled and they will not be allowed to attend the interview/ skill test.

(4) A candidate can apply for more than one post by submitting separate application form and by paying the application fee for each post separately. Candidates will be considered only for the post applied for.

(5) Incomplete applications and those without requisite fee are liable to be rejected. Applications, where the supporting documents related to qualification and experience are insufficient or not as per format, may be provisionally admitted but the candidate will have to submit all necessary documents in original at the time of document verification. Failure to produce necessary documents shall result in rejection of candidature at the stage of document verification.

(6) Degrees etc. in support of educational qualifications should have been awarded by a recognized University/ Institute from Central/State Government regulatory bodies like UGC, AICTE etc. The Institute reserves the right to carry out positive verification of the qualification and experience cited by a candidate. Only the post qualification experience will be counted. No educational qualification shall be considered unless supported by Degree Certificate or Provisional Degree Certificate along with mark sheets at the time of document verification.

(7) Experience Certificate especially from private employer must mention (i) Designation, (ii) Nature of works performed, (iii) Duration of the employment, (iv) Pay particulars (v) Nature of Employment (Regular/ Contractual) and all other work experience related details which candidate has claimed in his/her application. Any experience gained during fulltime education will not be counted as professional experience.

(8) The Institute reserves the right to relax experience criteria in exceptional cases and the decision of the Competent Authority shall be the final in this regard.

(9) Offline applications without filling online application shall be outrightly rejected. No correspondence will be entertained in this regard.

(10) Mere eligibility will not entitle any candidate for being called for recruitment process. The decision of the Institute in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection/ interview/ skill test. Canvassing in any manner would entail disqualification of the candidature. If the number of applicants for a particular post is large, the Institute reserves the right to call only the requisite number of candidates for selection process after shortlisting with reference to the candidates' qualification, suitability, relevant experience, etc. NID MP reserves the right to restrict number of candidates to be called for Test/Interview/ skill test by short-listing the applications based on higher benchmarks or criteria as may be decided by the Institute.

(11) Candidates will be allowed to appear in the selection process on the basis of the information furnished by them in their application form. They are, therefore, advised to ensure that they fulfil all the eligibility conditions before applying. In case, it is found at a later stage that the information

furnished by the candidate is false or the candidate does not fulfil eligibility conditions the candidature of such a candidate will be cancelled and no correspondence in this regard will be entertained. Issuance of letter for the selection process will not confer any right for appointment.

(12) NID MP reserves the right to reject or accept the candidature of any candidate at any stage. The Institute also reserves the right to cancel the advertisement/ restrict/ increase/decrease the number of positions to be filled at any time, if need arises, without issuing any further notice or assigning any reason thereof.

(13) NID MP reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for any/all the posts at any stage. The Institute reserves the right, not to fill the posts herein advertised in case of no availability of suitable candidates.

(14) In case of any inadvertent mistake/error in the process of selection which may be detected at any stage even after the issue of offer of appointment, NID MP reserves the right to withdraw/ cancel/ modify any communication made to the candidate.

(15) In case after appointment, any information given/declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to the appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.

(16) Candidates must be in sound health. If selected, they must be prepared to undergo such medical examination and satisfy such medical authority as Institute may require before joining NID MP service as per the Government of India norms.

(17) The appointment on contract basis will be initially for a period of one year, extendable further up to a total engagement period of maximum 3 years, on yearly basis and as per the requirements of the Institute and satisfactory performance by the selected candidate(s). However, the candidate will not confer any right to claim absorption in regular establishment of the Institute.

(18) On the day of joining, the Consolidated pay for the selected candidates on contract will be fixed based on the applicable rates of Dearness Allowance, as applicable to regular employees of the Institute. The consolidated pay, so fixed, will not be revised upwards during the tenure of initial year. The applicable taxes will be deducted from the monthly payable remuneration.

(19) The Candidates selected on Contract for various positions will only be paid the remuneration specified above, during the tenure of the contract of initial year. Thereafter, a revision in consolidated pay may be considered, based on the performance, as per annual increment and increased dearness allowance for the second and third year, if tenure of the contract is extended.

(20) The person appointed on contract shall be entitled to avail casual leave of 8 days in a year on pro-rata basis during the contract period. Two Restricted Holidays shall also be allowed. Leave can't be carried forward or accumulated to the next year. No leave encashment for un-availed leave is allowed during the contract or on resignation or termination of contract. No other type of leave would be admissible.

(21) Weekly off on Saturday & Sunday and other public holidays would be admissible.

(22) Working hours/days and off will be the same as applicable for regular employees of the Institute.

(23) No other allowances/ perks and benefits like medical, NPS, LTC, Gratuity shall be admissible to the person selected on contract positions, except those benefits that are clearly mentioned in this notification.

(24) All information submitted in the application will be verified with original documents at the time of verification of documents. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.

(25) Police verification of the individual shall be done as per the latest instructions issued by the Govt of India. In case the police verification is received as negative, the contract of the individual shall cease to exist with immediate effect without any notice.

(26) The Institute can terminate the Contract at any time without prior notice and without providing any reason for it. However, in the normal course it will provide one month's notice to the individual or one month's pay in lieu of one month notice. The individual can also seek for termination of the contract upon giving one month's notice to the Institute.

(27) All modification/amendment shall be displayed on NID MP official website only at www.nidmp.ac.in under career section. Therefore, candidates are requested to check the website for modifications/ amendment, if any, before appearing for selection process.

(28) Once applied, the applicants are advised to check the NID MP official website as well as their own registered e-mail regularly for any updates. Any Corrigendum/Addendum pertaining to the advertisement and further correspondence will be published on NID MP official website only.

(29) All the appointments are for full time commitment and subject to verification of caste certificates, credentials, academic qualifications, experience, conduct, medical fitness followed by police verification of the selected candidates. During the period of Institute service, if NID MP, on its verification, finds any discrepancy in the claims made by the candidate, besides departmental proceedings, suitable legal action shall also be initiated as per Government of India Rules.

(30) Appointed candidates shall not be eligible for any retirement benefits after the end of Contractual tenure of the post.

(31) Institute reserves the right to conduct Written Test, Skill Test, Group Discussion, Presentation, Teaching Demonstration, Interview etc. (one or more of these methods) as considered appropriate for shortlisting and selection, either in person or online. No TA/DA will be paid for appearing in the Selection Process. List of eligible/shortlisted candidates for participating in various stages of the selection process will be displayed only on NID MP website. No separate communication/intimation in this regard shall be made by the Institute. All other communications in regard with recruitment will be made by email only.

(32) The skill test/Group Discussion/presentation for group B and C positions shall be qualifying in nature and merit list will be prepared based on performance in written test only.

(33) NID MP will retain data of online applications received from non-shortlisted candidates only for a period of six months after completion of recruitment process i.e. the issuance of offer letter to the selected candidate. Thereafter, No RTI on the subject shall be entertained.

(34) Candidates will be allowed to appear in the selection process on the basis of the information furnished by them in their application form. They are, therefore, advised to ensure that they fulfill all the eligibility conditions before applying. In case, it is found at a later stage that the information furnished by the candidate is false or the candidate does not fulfill eligibility conditions, the candidature of such a candidate will be cancelled and no correspondence in this regard will be entertained. Issuance of letter for the selection process will not confer any right for appointment.

(35) NID MP strives to have a workforce which also reflects gender balance and hence, female candidates are especially encouraged to apply without paying any application fees.

(36) Details of posts that have been identified as "suitable" for persons with disabilities (PwD) are given in Annexure I.

(37) The institute will further inform about the syllabus and methodology of conduct of Written Test, Skill Test, Group Discussion, Presentation, Demonstration etc. (as applicable) to be held for each post for those candidates, who fulfill all requirements given in the advertisement, through a notice in "career" section of NID MP website.

(38) Persons serving in Government/ Semi-Government/ Autonomous Bodies/ Statutory Bodies/ PSUs/ PSBs, applying for the post on Direct Recruitment basis, shall forward a printed copy of the application through proper channel after filling up the online application form.

- (i) The last date of for submission of physical copies of application form may please be noted as **15.11.2021** for those candidates, who are serving in Government/ Semi-Government/ Autonomous Bodies/ Statutory Bodies/ PSUs/ PSBs and have applied in

response to the above-mentioned advertisement by submitting online application by the due date.

- (ii) The said Physical copies of application forms received after 15.11.2021 shall not be considered. The Institute shall not be responsible for postal delay, if any. Envelope containing application from should be superscribed as **“APPLICATION FOR THE POST OF _____”** to

**The Administrative Officer,
Establishment Section,
National Institute of Design, Madhya Pradesh
Village- Acharpura, Eint Khedi, Bhopal
Distt. - Bhopal, State -Madhya Pradesh, Pin- 462038**

(39) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted in Bhopal and courts/ Tribunals/ forums at Bhopal only shall have sole and exclusive jurisdiction to try any such cause/disputes.

V. Documents/ Certificate to be produced at the time of selection process:

(1) Following documents/certificates, in original along with one set of photocopy, are required to be brought along with a printout of the Online Recruitment Application and receipt/proof of online Application Fee deposited in bank, at the time of appearing in the selection process, failing which the candidature will be summarily rejected and candidate will be debarred from participation in the further selection process:

- a) Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating date of Birth in support of their claim of age. Where date of birth is not available in certificate/mark sheets issued by concerned Educational Boards, School leaving certificate indicating date of Birth will be considered.
- b) Higher Secondary / Class XII (or equivalent) board marksheet and passing certificate.
- c) Degree/Diploma Certificate(s), as applicable, along with marksheets pertaining to all the academic years as proof of educational qualification claimed.
- d) The Caste/Tribe/Community certificates in the proforma prescribed and issued by the DOPT, Govt. of India vide letter no.F.No.36028/1/2014-Estt. (Res.) dated 3rd September, 2015 will only be accepted as sufficient proof in support of a candidate's claim to belong to Schedule Caste/ Schedule Tribe/ Other Backward Class. The SC and ST certificates must be produced in the prescribed proforma **(ANNEXURE-II [A])**.

Relevant Caste/Tribe/Community certificates are required to be submitted with duly completed application form. No other certificate will be accepted as a sufficient proof.

The caste of the candidate must be in the State-wise Central list of SCs given at “<http://socialjustice.nic.in/UserView/PrintUserView?mid=76750>” or “<http://www.socialjustice.nic.in/UserView/index?mid=76750>”

The caste of the candidate must be in the State-wise Central list of STs given at “<https://tribal.nic.in/ST/LatestListofScheduledtribes.pdf>”

- e) OBC Non-Creamy Layer certificate should clearly mention that the candidate belongs to non-creamy layer and the caste of the candidate must be in the State-wise Central list of OBCs given at www.ncbc.nic.in/User_Panel/CentralListStateView.aspx. The OBC certificate must be produced in the prescribed proforma **(ANNEXURE-II [B])**.
- f) EWS certificate issued on or after **1st April, 2019** shall be considered for reservation under EWS category, whose family has gross annual income below Rs. 8.00 lakh (Rupees Eight Lakh only) for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the assets as mentioned in DOPT, Govt. of India OM No.36039/1/2019-Estt (Res) dated 31st January, 2019 shall also be excluded from being identified as EWS, irrespective of the family income. The EWS certificate must be produced in the prescribed proforma **(Annexure-II[C])**. Certificate to be rendered by PwD is placed as **Annexure II (D)**.
- g) Prescribed format of certificates to be submitted by Ex-Servicemen and serving Armed Forces Personnel is placed at **Annexure II (E)**.
- h) Photo identity card (issued by govt. agency).
- i) NOC and experience Certificate(s) from the Head(s) of Organization(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay, Grade Pay (GP)/Pay Matrix Level and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s).
- j) Participation certificate in sports and other activities, if applicable.
- k) Degree as referred above should have been awarded by a recognized University/Institute.
- l) Any other relevant documents in support of the entries filled in application form,

Note: Date of birth mentioned in Online Recruitment Application is final. No subsequent request for change of date of birth will be considered or granted. Certificate other than the prescribed format will not be accepted.

VI. How to apply:

- (1) Candidates are required to apply online only on the online recruitment portal of the Institute website: www.nidmp.ac.in from **04.10.2021 to 04.11.2021 upto 5:30 p.m.**
- (2) Candidates may click on the online application link available on Institute website for registration after reading the instructions carefully and fill-in the online application form giving accurate information.
- (3) After registration, candidates will have to pay the application fee through “SBI I-Collect” and get the printout of fee receipt generated by “SBI I-Collect”. SC, ST, PwD, ESM, and Women candidates are exempted from payment of application fee.
- (4) After the payment of application fee, the candidate will have to fill the application form through online application link available on Institute website. If the online application is not successfully completed, candidate is required to register again. Candidates after successful submission of online application must keep a copy of the finally submitted online application, which they will be required to produce as and when asked for during the selection process.**
- (5) Incomplete applications/ applications received through any other mode will not be accepted and summarily rejected.
- (6) Once the application is filled and submitted successfully, no request for change in any data entered by the candidate will be entertained. Candidates will have to apply afresh for the post.
- (7) While applying online, candidates need to upload the scanned copy of their recent passport size colour photograph & signature. Scanned copies of all certificates of educational qualifications and age proof, caste certificate, ex-servicemen certificate, etc are to be uploaded in PDF format. Candidates called for selection process will be required to produce their original certificates and other relevant documents as mentioned in the online application form.
- (8) NID MP will not be responsible for any candidate for not being able to submit his/her online application within the last date on account of system error or any other reasons. After submission of form, payment gateway will be open for payment of fee, if applicable (payment of fee not applicable for SC/ST/PwD/ESM and Women candidates). Follow the instructions carefully for payment of fee. Applications without

payment of application fee will be an incomplete application and will be summarily rejected.

VII. Important Dates:

Date of publication of detailed notification on Institute website. : 01.10.2021

Opening date of online submission of application. : 04.10.2021

Closing date of online submission of application : 04.11.2021

Any difficulties relating to submission of online application may be informed to email Id- career@nidmp.ac.in

VIII. Checklist:

- (1) Whether all details in online application form have been filled up correctly?
- (2) Whether recent Passport Size Photograph uploaded?
- (3) Whether applicable application fee, if applicable, paid?
- (4) Whether certificates of essential qualification uploaded?
- (5) Whether caste/category certificate, if applicable, uploaded?
- (6) Whether Ex-servicemen certificate, if applicable, uploaded?
- (7) Whether NOC from present employer, if applicable, uploaded?
- (8) Whether relevant experience Certificate having requisite information as specified in this advertisement , if applicable, uploaded?
- (9) Whether a PDF copy of the finally submitted online applications has been stored for producing the same during the selection process, if called for the same.

REGISTRAR

RECRUITMENT FOR VARIOUS TECHNICAL POSITIONS IN NID MP

Recruitment for Associate Senior Technical Instructor

1. Name of Post : **Associate Senior Technical Instructor**
 2. No. of Posts : **Two (02) UR – 02 {Contract}**
 3. Age : Not exceeding 35 years as on date of closure of application
Age relaxation admissible as per Govt of India Rules
 4. Educational Qualification/ Experience : **Essential:**
 - i) A Degree or Diploma in the **relevant subject** from a recognized institution.

Work Experience: Four years in case of Degree holder or six years in case of Diploma holder **in the relevant field.**

Desirable:-

Should be able to converse in English.

Working knowledge of relevant software.

Specialization :

Knowledge and expertise in any of the following field:-

 - 1- **Woodworking, Joinery and Furniture making expert**
 - 2- **Motion Graphics**
- Job Profile (Indicative but not exhaustive)
- 1- Conduct practical technical trainings and demonstrations for students.
 2. Monitor the training of students in the designated workshop, lab, studio of the Institute.
 3. Maintaining the academic record of students in workshop, lab, studio.
 4. To ensure timely procurement and availability of various machines, equipment and consumables required in the workshops/lab/studio as per the curriculum.
 5. To ensure timely maintenance of various machines/equipment available in LAB/Workshop /Studio so that all the machines and equipment in the workshop/ lab/ studio are kept in working order and Log books are maintained.

6. Arrange for the training of workshop staff as per requirement of the curriculum.
7. Liaison with the industry for the practical/ industrial training of the students.
8. Any other responsibilities ancillary and supplement with the Job profile of the position.
9. Any other tasks and responsibilities as may be assigned

Recruitment for Associate Senior Design Instructor

1. Name of Post : **Associate Senior Design Instructor**
2. No. of Posts : **One (01) UR – 01 {Contract}**
3. Age : Not exceeding 35 years as on date of closure of application
Age relaxation admissible as per Govt of India Rules
4. Educational Qualification/ Experience : **Essential:**
i) A Degree or Diploma in the **relevant discipline/ subject** from a recognized institution.
Work Experience: Four years in case of Degree holder or six years in case of Diploma holder **in the relevant field.**
Desirable:-
Should be able to converse in English.
Working knowledge of relevant software.
Specialization :
Knowledge and expertise in Photography

Job Profile
(Indicative but not
exhaustive)

1. Conduct practical technical trainings and demonstrations for students.
2. Monitor the training of students in the designated workshop, lab, studio of the Institute.
3. Maintaining the academic record of students in workshop, lab, studio.
4. To ensure timely procurement and availability of various machines, equipment and consumables required in the workshops/lab/studio as per the curriculum.
5. To ensure timely maintenance of various machines/equipment available in LAB/Workshop /Studio so that all the machines and equipment in the workshop/ lab/ studio are kept in working order and Log books are maintained.
6. Arrange for the training of workshop staff as per requirement of the curriculum.

7. Liaison with the industry for the practical/ industrial training of the students.
8. Any other responsibilities ancillary and supplement with the Job profile of the position.
9. Any other tasks and responsibilities as may be assigned

Recruitment for Design Instructor

1. Name of Post : Design Instructor
2. No. of Posts : **One (01) UR – 01 {Contract}**
3. Age : Not exceeding 35 years as on date of closure of application
Age relaxation admissible as per Govt of India Rules
4. Educational Qualification/
Experience : **Essential:**
3 years Diploma in relevant discipline/area/ subject from a recognised institution.
Experience: Four years post qualification in the relevant industry/educational institution,

or

A Degree in relevant area/ subject from a recognised Institution with two years post qualification experience in the relevant industry/ institution
Desirable:-
 - (i) Should be able to converse in English
 - (ii) Knowledge of relevant software.**Specialization :**
Knowledge and expertise in the following field:-
IT for Industrial Design expert: 3D software Tools expert (AutoCAD, Rhino, Solid works, Fusion 360, Siemens NX CAM and CNC Software's Mastercam). Prototype and model maker of CAD models of products and assembly as per the industry standards. Drafting and Designing, Simulation softwares for human factors and other UI/UX requirements.
5. Job Profile (Indicative but not exhaustive) :
 1. Arrange the various machinery and equipment for the students training as per the curriculum.
 2. Train the students as per the curriculum.
 3. Develop understanding of Workshop/Lab practices amongst the students.
 4. Maintain the machinery and equipment in working order.
 5. Arrange the raw material required for the training well in time.

6. Keep himself/ herself updated about the various developments in the related industry.
7. Assist the Associate Senior Technical Instructor/ Associate Sr. Design Instructor in development of the workshop/ lab/ studio.
8. To ensure timely maintenance of various machines/equipment available in LAB/Workshop /Studio so that all the machines and equipment in the workshop/ lab/ studio are kept in working order and Log books are maintained.
9. Any other responsibilities ancillary and supplement with the Job profile of the position.
10. Any other tasks and responsibilities as may be assigned.

Recruitment for Deputy Engineer (Electrical)

1. Name of Post : Deputy Engineer (Electrical)
2. No. of Posts : **One (01) UR – 01 {On Contract}**
3. Age : Not exceeding 35 years as on date of closure of application
4. Educational Qualification :

Essential: A degree in Electrical Engineering from University/Institute of repute.

Experience: 3 years post qualification experience as Assistant Engineer (Electrical) in CPWD/PWD or in Govt organizations/autonomous bodies/PSUs/ reputed private industries.

Desirable: Experience of campus/ estate management in large residential educational institute.

5. Job Profile (Indicative only)

1. Handling and supervision of electrical/ electro-mechanical/ electrical and electronics installations / systems and other related jobs in buildings and residences.
2. Carry out basic system design, equipment specifications, engineering for procurement & construction, review of vendor drawing & data etc.
3. Carry out erection / installation, testing & commissioning including troubleshooting of HT & LT power distribution system, equipment like HT/LT motors, substation equipment.
4. Handling and supervision of start-up devices like VFDs, auto transformers, relay settings and relay coordination, GIS, earthing, lighting, area classifications, flameproof equipment etc.
5. Handling of CPP generation, transformers, switchgears, UPS, cables, industrial illumination system, HVAC, Fire Alarm & Communication.
6. Any other responsibilities ancillary and supplement with the Job profile of the position.

Recruitment for Assistant Engineer (Civil)

1. Name of Post : **Assistant Engineer (Civil)**
2. No. of Posts : **One (01) UR – 01 {On Contract}**
3. Age : Not exceeding 35 years as on date of closure of application
4. Educational Qualification :

Essential: A degree in Civil Engineering from University/Institute of repute

Experience: 3 years post qualification experience as Assistant Engineer (Civil) in CPWD/PWD or Gov. organization/autonomous bodies/PSU/ reputed private industries.

Or

Diploma in Civil Engineering from an Institute recognized by Government

Experience: 5 years post qualification experience in civil construction and maintenance work of major project.

Desirable: Experience of campus/ estate management in large residential educational institute.

5. Job Profile (Indicative only)

1. Handling and supervision of civil structures such as equipment foundations, high rise columns, substation and control room, deep foundation & sumps, equipment foundations, pipe racks, control rooms, substations, office buildings, roads, underground piping, precast concrete works, pipe racks etc.
2. Carry out project execution including understanding of specifications, engineering drawings, basic design aspects, quality requirement during construction, carried out final checks.
3. Fabrication and erection of structures, erection of boiler structure, pressure parts, piping etc.
4. Handling and supervision of IS codes for lapping length of rebars, concrete workability & formwork.
5. Handling and supervision of piling, civil works for foundations, buildings including finishing works.
6. Ensure adherence to statutory safety requirements/ guidelines, Quantity/ Cost estimation for civil scope of works involved
7. Handle reconciliation statements, measurements, monthly bills based on measurements for Contractors / Subcontractors etc. Any other responsibilities ancillary and supplement with the Job profile of the position.

Recruitment for Assistant Engineer (IT)

1. Name of Post : **Assistant Engineer (IT)**
2. No. of Posts : **One (01) UR – 01 {Direct Recruitment / On Contract}**
3. Age : Not exceeding 35 years as on date of closure of application
4. Educational Qualification :

Essential: Degree in Computer Engineering or equivalent.

Experience: Two years post qualification in the industry/academic institution in the relevant field

Desirable: Post Graduation Diploma in Networking

Specialization:

Knowledge and expertise in the following field:-

Knowledge of LAN, wireless networks, networking security systems and Investigating faults in the network. • Designing and implementing new network solutions and/or improving the efficiency of current networks. • Installing, configuring, and supporting network equipment including routers, servers, switches, WAN interfaces, DNS and DHCP etc. • Configuring firewalls, routing, and switching to maximise network efficiency and security. • Extensive knowledge of computer hardware systems. Familiarity with general OS systems, Enterprise, and Office software's. Ability to troubleshoot complex software and computer hardware issues, Juniper/CISCO certification holders.

Job Profile (Indicative only)

1. Responsible for overall planning, implementation of decisions and supervision in respect of IT and ERP.
2. Manage and maintain Institute's website/timely security audit and provide content management solution.
3. Providing all type of IT related technical support to faculty/ staff/ students.
4. Providing wired and wireless Internet Services.
5. Operations and Maintenance of IT network in the Institute.
6. Custodian of various software and administrator passwords.

7. Any other responsibilities ancillary and supplement with the Job profile of the position.
8. Any other tasks and responsibilities as may be assigned.

Recruitment for Supervisor (Electrical/Security)

1. Name of Post : Supervisor (Electrical/Security)
2. No. of Posts : **One (01) UR – 01 {On Contract}**
3. Age : Not exceeding 30 years as on date of closure of application
4. Educational Qualification :

Essential:

SSC with ITI electrical trade from a recognised institution.

Experience: Minimum four years post qualification in erection, running, maintenance of electrical appliances and installations including UG cables.

Should possess Electrical supervisory /Wiremen license issued by competent Authority.

Or

A Diploma in Electrical Engineering from a recognised institution with 2 years post qualification experience in the relevant field.

Should possess Electrical Supervisory/Wiremen license issued by Competent Authority.

5. Job Profile (Indicative only)

Supervision and managing day to day activities pertaining to installation and maintenance of electrical and HVAC system of campus.

Preparing proposal of works based on rule and standard engineering practices.

Attending complaints from the users efficiently regarding electrical and services works.

Maintain documentation for pre-execution, during execution and post execution of the work as per slandered practices.

Preparation and checking estimates, drawings, analysis of rates, extra items, deviation Items & substituted items, tenders etc.

Verification of energy consumption bills received from local Elect. Supply Co., general supervision of Energy meter to see whether they are working satisfactorily.

Support to Estate office and Security office operations

Any other tasks and responsibilities as may be assigned.

Recruitment for Technical Assistant

1. Name of Post : Technical Assistant
2. No. of Posts : **Three (03) UR – 03 {On Contract} (One for PwD)**
3. Age : Not exceeding 30 years as on date of closure of application

4. Educational Qualification :

Essential:

SSC with ITI electrical trade from a recognised institution.

Experience: Minimum four years post qualification in erection, running, maintenance of electrical appliances and installations including UG cables.

Or

A Diploma in Electrical Engineering from a recognised institution with 2 years post qualification experience in the relevant field.

5. Suitable for PwD Candidate:-
 - (a) LV,
 - (b) D, HH
 - (c) OA, OL, CP, LC, Dw, AAV
 - (d) ASD (M), SLD, MI
 - (e) MD amongst (a) to (d) above.The functional requirements for the post are S, ST, W, BN, MF, RW, SE, H, and C.

6. Job Profile (Indicative only)

1. Carry out testing of samples as per standard practices.
2. Maintain equipment in a qualified state and provide technical services to the users
3. Coordinate with the infrastructure team and Estate Office to ensure smooth running of services.
4. Troubleshoot problems with instruments and methods.
5. Maintain workshop/ lab/ studio operations and assist the faculty in training the students.
6. Monitor execution of repairs/ modifications, certify payments as per established procedures, plan and design.
7. Any other responsibilities ancillary and supplement with the Job profile of the position.
8. Any other tasks and responsibilities as may be assigned.

THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER NID MADHYA PRADESH.

This is to certify that Shri/Shrimati/Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribes which is recognized as a Scheduled Castes/Scheduled Tribes under:

@The Constitution (Scheduled Castes) Order, 1950

@The Constitution (Scheduled Tribes) Order, 1950

@The Constitution (Scheduled Castes) Union Territories Order, 1951

@The Constitution (Scheduled Tribes) Union Territories Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987]

@The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956

@The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act), 1976

@The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962 @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962 @The Constitution (Pondicherry) Scheduled Castes Order, 1964

@The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968 @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968 @The Constitution (Nagaland) Scheduled Tribes Order, 1970

@The Constitution (Sikkim) Scheduled Castes Order, 1978

@The Constitution (Sikkim) Scheduled Tribes Order, 1978

@The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@The Constitution (SC) Order (Amendment) Act,1990

@The Constitution (ST) Order (Amendment) Act,1991

@The Constitution (ST) Orders (Second Amendment) Act, 1991

@The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002 @The Constitution of (Scheduled Castes) Order (Amendment) Act, 2002

@The Constitution of (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate

issued to Shri/Shrimati

_____Father/mother_____

_____ of Shri/Srimati/Kumari_____ of village/town

_____in District/Division _____of the

State/Union Territory_____ who belongs to the

_____Caste/Tribe which is recognized as a Scheduled Caste/Scheduled

Tribe in the State/Union Territory of_____issued by

the_____dated_____.

Shri/Shrimati/Kumari_____and/or his/her family

ordinarily reside(s) in village/town_____ of

_____ District/Division_____of the

State/Union Territory of_____.

Date :

Signature

Place :

Office Seal

NOTE: The term “Ordinarily” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue SC/ST Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/* Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (*not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep).

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER NID MADHYA PRADESH.**

This is to certify that Shri/Shrimati/Kumari _____ son/daughter of
_____ of village/town _____ in
District/Division _____ in the State/Union Territory _____
belongs to the _____ community which is recognized as a backward class under:

@Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.

@Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19- 10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.

@Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5- 95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5- 1995.

@Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.

@Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6thSeptember, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13thJanuary, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January,2004.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12thMarch, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March,2007.

Shri/Shrimati/Kumari _____ and/or his/her family
ordinarily reside(s) in village/town _____ of
_____ District/Division of the State/Union Territory of

_____. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93- Estt.(SCT) dated 8.9.1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9thMarch, 2004 and O.M. No. 36033/3/2004- Estt. (Res.) dated 14thOctober,2008.

Date:

Signature &Designation

Place:

Official Seal

NOTE: The term “Ordinarily” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue OBC Certificate:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/* Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (*not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep).

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No. _____

Date: _____

Affix resent
passport
size photo

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____
son/daughter/wife of _____
permanent resident of _____, village/street _____
Post Office _____ District _____ in the State/Union Territory _____
Pin Code _____

whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs.8.00 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- (i) 5 acres of agricultural land and above.
 - (ii) Residential flat of 1000 sq. ft. and above.
 - (iii) Residential plot of 100 sq. yards and above in notified municipalities.
 - (iv) Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward classes (Central List).

Signature with Seal of office _____
Name _____

Designation _____

* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**THE FORM CERTIFICATE TO BE PRODUCED BY
PERSONS WITH DISABILITIES (PwD)/PHYSICALLY HANDICAPPED CANDIDATES
APPLYING FOR APPOINTMENT TO POSTS UNDER NID MADHYA PRADESH**

NAME & ADDRESS OF THE MEDICAL INSTITUTE/HOSPITAL

Certificate No. _____

Date: _____

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board.

This is certified that we have carefully examined Shri/ Smt./ Kum.
_____ son/wife/daughter of Shri _____ Date
of birth _____ sex _____ identification mark(s) _____ Registration
No. _____ permanent resident of
_____ (Address) whose photograph is affixed above and are
satisfied that he/she is a case of _____ disability of following category:

A. Locomotor or Cerebral Palsy:

- (i) BL – Both legs affected but not arms
- (ii) BA – Both arms affected
 - (a) Impaired reach
 - (b) Weakness of grip
- (iii) BLA – Both legs and both arms affected
- (iv) OL – One leg affected (right or left)
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (v) OA – One arm affected
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic

(vi) BH – Stiff back and hips (cannot sit or stoop)

(vii) MW – Muscular weakness and limited physical endurance

B. Blindness or Low Vision:

(i) B – Blind

(ii) PB – Partially blind

C. Hearing impairment:

(i) D – Deaf

(ii) PD – Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of.....years months.

* 3. Percentage of disability in his/her case is..... Percent.

4. Shri/Smt./Kum. meets the following physical requirements for discharge of his/her duties:—

(i) F—Can perform work by manipulating with fingers. Yes/No

(ii) PP—Can perform work by pulling and pushing Yes/No

(iii) L—Can perform work by lifting. Yes/No

(iv) KC—Can perform work by kneeling and crouching. Yes/No

(v) B—Can perform work by bending. Yes/No

(vi) S—Can perform work by sitting. Yes/No

(vii) ST—Can perform work by standing. Yes/No

(viii) W—Can perform work by walking. Yes/No

(ix) SE—Can perform work by seeing. ((ix) SE—Can perform work by seeing. Yes/No

(x) H—Can perform work by hearing/speaking. Yes/No

(xi) RW—Can perform work by reading and writing. Yes/No

(Dr.....)

Member

Medical Board

(Dr.)

Chairman

Medical Board

(Dr.....)Member

Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital (With seal)

* Strike out whichever is not applicable.

Annexure II (E)

CERTIFICATE TO BE PRODUCED BY SERVING/RETIRED/RELEASED ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION FOR POSTS FILLED BY DIRECT RECRUITMENT/CONTRACT

A. Form of Certificate applicable for Released/Retired Personnel

It is certified that No _____ Rank _____ Name _____ whose date of birth is _____ has rendered service from _____ to _____

in Army/Navy/Air Force.

He has been released from military services:

- (a) on completion of assignment otherwise than
 - (i) by way of dismissal, or
 - (ii) by way of discharge on account of misconduct or inefficiency, or
 - (iii) on his own request, but without earning his pension, or
 - (iv) he has not been transferred to the reserve pending such release
- (b) on account of physical disability attributable to Military Service.
- (c) on invalidment after putting in at least five years of Military service.

He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Note: *Strike out whichever is not applicable.

Date:

Place:

Signature Designation & Official Seal

B. Form B. Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No _____ Rank _____ Name _____
is serving in the Army/Navy/Air Force from _____.

He is due for release retirement on completion of his specific period of assignment on _____.

No disciplinary case is pending against him.

*Strike out whichever is not applicable.

Date:

Place:

Signature Designation & Official Seal

Candidate (Serving Personnel) furnishing certificate B as above will have to give the following undertaking:

Undertaking to be given by serving Armed Force personnel who are due to be released within one year

I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

Signature and name of the Candidate

Date:

Place: