INDIAN INSTITUTE OF TECHNOLOGY INDORE
Khandwa Road, Simrol, Indore – 453552

IITI_Fac_Recruit_Dean_2019_03

Online applications are invited for the following position at Indian Institute of Technology Indore. IIT Indore is one of the second generation IITs, established by Ministry of Human Resource Development, Government of India, the top ranked IIT as per Times Higher Education.

Sl.No.	Post	No. of Post	Pay Scale
1	**Dean of Communications and Strategy (equivalent to Associate Professor)**	1-UR	Pay Level: 13A2 (₹ 1,39,600 - 2,11,300/-)

The applicants must apply online through the link provided at www.iiti.ac.in before **07-06-2019 (5.00 pm**). A printout of the completed application form must be submitted at IIT Indore along with self-attested copies of required documents on or before **5.00 pm (IST)** on **14-06-2019**. For further details, please visit Institute website www.iiti.ac.in

REGISTRAR I/C

INDIAN INSTITUTE OF TECHNOLOGY INDORE

Online applications are invited for following position at Indian Institute of Technology Indore for recruitment on regular basis.

1. Dean of Communications and Strategy(Equivalent to Associate Professor) : 1 Post (UR)

(A) QUALIFICATIONS AND EXPERIENCE:

The candidate must possess a PhD degree in any area of Science /Engineering with an interest and understanding of higher education institutions and their functions. At least 8 years' experience in relevant areas of expertise in Government/Semi Government/Autonomous/ PSUs/Private organization at the level of Assistant Professor or equivalent. Excellent written and communication skills are a must for this position. He/She should have experience in interacting with premier institutions nationally and internationally and should have a good network of professional connections in both education and industry sectors. He/She will be expected to have a knowledge of research and teaching philosophies of premier teaching and research institutes. Possession of strong interpersonal skills, excellent communication skills in English and working knowledge of one Indian language is essential. The person will be expected to plan and implement PR strategies and enhance the public brand awareness of the institute. He/She should be able to write/edit press releases, newsletters, brochures, flyers, etc. and arrange promotional events for the institute. Preference will be given to candidates with experience as academicians and they will have full opportunity to be engaged in academic activities of the institute as per their background and interest. Exceptions can be made in the case of outstanding qualifications and/or experience in relevant areas

(B) DUTIES & RESPONSIBILITIES:

- Advance strategic priorities of IIT Indore and contribute to its mission of becoming a global, top tier teaching and research institute in the near future.
- Enhance the impact of the work of IIT Indore through effective engagement and communication with national and international institutions and stakeholders.
- Devise and formulate strategies for effective projection of IIT Indore as an attractive study and research destination, to national and international audiences.
- Create, design, implement and sustain an integrated strategy utilizing new traditional media, for boosting perception and brand awareness of the institute.
- Communicate key messages and facilitate connections made beyond the IIT Indore campus.
- Propose, write and circulate news releases (including promotional and scientific events, research and publications etc.) to local, national and international media.
- Work closely with various research groups to develop and implement print, TV and digital communications strategy plans.
- Manage all media queries and work with leadership/faculty/staff to fulfill those in a time bound fashion.
- Develop, propose and write thought leadership pieces related to strategic messaging priorities on behalf of IIT Indore.

- Serve as primary media contact at various special and media events, to include attending and managing media, including travel.
- Formulate and develop an inclusive corporate communications strategy to augment IIT Indore's mission and accomplishments and disseminate it to both internal and external audiences in order to promote public brand awareness of IIT Indore.

(C) PAY STRUCTURE:

To be appointed in the minimum Basic Pay of ₹ 1,39,600/- p.m. in the Pay Level 13A2 as per 7th CPC. The total emoluments in the minimum Basic Pay will be ₹ 1,86,752/- p.m. including HRA and other admissible allowances.

(D) UPPER AGE LIMIT: 50 Years

(E) SUPPORT FOR PROFESSIONAL ADVANCEMENT OF FACULTY:

(i) The Institute provides a Cumulative Professional Development Allowance (CPDA) of ₹ 3,00,000/- for every block period of 3 years, for presenting papers at conferences and towards membership fee of professional bodies and academic/research related contingency expenditure.

(ii) **Facilities:**

a) Reimbursement of relocation charges of up to ₹ 1,00,000/- for faculty members joining from abroad for reimbursement of air fare for self and spouse and cost of transportation of goods. Reimbursement of up to ₹ 75,000/- for self and family and transportation of goods for those joining from within India.

b) Cashless Out Patient Department (OPD) and In Patient Department (IPD) medical facility in the leading hospitals in Indore and well equipped institute health centre for employees and their dependent family members.

(F) GENERAL INSTRUCTIONS:

1. Mere fulfilling eligibility criteria will not entitle any candidate for being called for interview.

2. The Institute reserves the right to withdraw any advertised post(s) at any time without assigning any reason.

3. If a candidate is not found suitable for the post applied for, he/she may be considered for a lower post.

4. Candidates called for interview will be reimbursed apex air fare by economy class from the nearest city of their residence in India and back by the shortest route, preferably by Air India/II AC Rail. Candidates from abroad will generally be interviewed by video conferencing and no reimbursement for such candidates will be made. Candidates from abroad, but in India at time of Selection committee meeting must attend the interview in person, if called.

5. No interim correspondence whatsoever will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.

6. Persons employed in Indian Government/Semi Government Organization, Autonomous Bodies or Educational Institutions must apply through proper channel OR shall provide No Objection Certificate at the time of interview.

7. The candidate is responsible for the correctness in the information provided in the application. If it is found at a later date that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.

(G) APPLICATION PROCEDURE:

1. For submitting application, please visit: http://ofa2.iiti.ac.in

2. The applicants must apply online through the above link before **07-06-2019** **(5.00 pm)**. The printout of the completed application form must be submitted to the institute along with self-attested copies of required documents on or before 5.00 pm (IST) on **14-06-2019**. Institute will not be responsible for any postal delay or application lost in transit. Applications not received within the due date shall be rejected. No correspondence in this regard shall be made by the Institute.

3. For any query, please write to fac.recruit@iiti.ac.in or call +91(0)7324 306 969, 939.

4. The applicants must send their applications in envelope superscripted clearly. “APPLICATION FOR THE POST OF_____” to:

   Registrar,
   Indian Institute of Technology Indore,
   Khandwa Road, Simrol,
   Indore - 453552
   India